

Valley Community Baptist Church
Job Description

Position: Sous Chef – part-time

Ministry Division: Operations Support

Reports to: Food Service Manager

Purpose: The purpose of this position is to support the Food Service Manager in providing food services. When the Food Service manager is off duty, the Sous Chef will oversee the use of the kitchen and dining facility and maintain the facility and equipment to exceed health codes.

Major Duties and Responsibilities:

- Assists and supports the Food Service Manager
- Helps the Food Service Manager select and train kitchen staff
- Assists with the planning of menus and meals
- Assists in the preparation and service of food
- Offers guidance on the preparation, cooking, and presentation of different foods
- Assists the Food Service Manager in the enforcement of health and safety standard in the kitchen
- Handles any problems that may arise in the kitchen
- Helps in ensuring people are served efficiently and effectively

Personal Competencies:

- Must love and enjoy working with food
- Good organizational and management skills
- Can work well under pressure
- Enjoy working with and coaching volunteers
- Good communication skills
- Good attention to detail plus the ability to quickly identify and resolve problems

Qualifications:

- Background in a food-service operation or relevant similar experience where skills are transferable
- Prior Serve-Safe certification helpful, but not required.
- Food preparation and cooking in a restaurant-type environment

Hours: This is a part-time non-exempt position. Workdays and times will vary depending on when food-service events are scheduled. This position will require work on evenings and weekends as well as weekdays. The person in this position must be flexible to work as needed for events. Generally, the summer months require less work than the other months of the year.

Employment At-Will

All employees of Valley Community Baptist Church are at-will, and as such are free to resign any time without reason. Valley, likewise, retains the right to terminate an employee's employment at any time without reason or notice. Nothing contained in this job description or any other document provided to the employee is intended to be, nor should it be construed as a guarantee that employment or any benefit will continue for any period of time.

Job Description Date: October 2019